

# VACANCY



## ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 85 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its head office in Geita, only 5 Km's west of the fast-growing town of Geita, and also a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	<b>Coordinator 1 - Training (Dump Truck)</b>
Contract type & Duration:	<b>Unspecified Time Contract</b>
Department:	<b>Human Resources</b>
Reporting to:	<b>Underground Mining – Training Specialist</b>
Number of Positions:	<b>One (1)</b>

## PURPOSE OF THE ROLE:

The role aims to train and develop candidates to become proficient operators of underground Haul Truck and Ancillaries equipment's, also to provide on-the-job training and coaching to underground Shift Supervisors and Shift Trainer regarding the guidance and management of equipment Operators within a set of safety and training standards.

## QUALIFICATIONS:

- Ordinary Secondary school education or above and Training certification -ToT.
- A recognized mining equipment training certificate/ experience.
- Licensed / certified Mining Haul Truck and Ancillaries equipment's operator.
- Mechanical and operational certificate.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

## EXPERIENCE:

- A minimum of 5 years working experience as a Trainer on Haul Truck and underground Mine equipment's.
- A multi-skilled underground mine Loading equipment operator / trainer preferred.
- Considerable knowledge of underground mining practices and efficient operations of underground equipments.

## MAIN OR KEY ACCOUNTABILITIES:

- Comply with all GGML Policies & Procedures.
- Ensure training resources are effectively utilized.
- Ensure effective transfer of skills and knowledge to Equipment Operators (National Haul Truck, Grader, Normet, Simulator Equipment's & UG Services) following the set development plans.
- Develop and review comprehensive training modules for a wide range of underground mine equipment to be used for training Tanzanian equipment operators to meet business standards.
- Enforce the company Training calendar along with underground Training Matrix schedule.
- Prepare bi-annual training report on the progress of the identified national successors on-the-job-development.
- Abide by Training Golden Rules and Ethical behavior.

- Coordinate and administer Haul Truck and Ancillaries equipment's Operation Training Solutions as per available training Matrix.
- To help new and less experienced colleagues to become more multi skilled to develop their own careers.
- Develop training programs and monitoring systems to ensure the health of the underground Loading discipline.
- Maintain cross functional relationship with all stakeholders.
- Strong agility to individual mult skilling developed.

#### **ADDITIONAL REQUIREMENTS:**

- Extensive experience on All or key underground heavy mining equipment operations.
- Ability to plan organise, allocate, execute and monitor / control work.
- Ability to improve / maintain operational effectiveness within process.
- Must have good written and oral communication skills in English Language.
- Advanced Coaching and training skills

#### **MODE OF APPLICATION:**

- Please apply through our recruitment portal by following the link below. Please click the **link** or type the **URL** address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names, and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to "Senior Manager Human Resources", Geita Gold Mining Ltd". Subject should be "**Coordinator 1 - Training (Dump Truck)**"

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/22372/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (*SuccessFactors*).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

#### **APPLICATION DEADLINE:**

- Applications should reach the above on or before **22<sup>nd</sup> November 2023 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

**BEWARE OF CONMEN!** GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling +255 28 216 01 40 Ext 1559 (rates apply) or use our whistle-blowing channels by sending an SMS to +27 73 573 8075 (SMS rates apply) or emailing [speakupAGA@ethics-line.com](mailto:speakupAGA@ethics-line.com) or use the internet at [www.tip-offs.com](http://www.tip-offs.com)