

VACANCY



ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 85 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its head office in Geita, only 5 Km's west of the fast-growing town of Geita, and also a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

| | |
|---------------------------|--|
| Position: | Specialist – UG Mine Planning |
| Contract type & Duration: | Unspecified time contract |
| Department: | Technical Services |
| Reporting to: | Senior Manager - Technical Services |
| Number of Positions: | One (1) |

PURPOSE OF THE ROLE:

To assist in the development a robust life-of-mine (LOM) plan for the Geita Gold Mine (GGM) that delivers on the strategic and business needs of the company and is consistent with Company's Vision and Values. When analyzing the mine plan, it is expected that the UG Planning Specialist will draw on a background of mining experience to not only consider the operational constraints but also the mine planning systems employed, as well as the importance of documented standards, clear processes, and logical workflows across all planning horizons.

QUALIFICATIONS:

- Bachelor of Mining Engineering or equivalent.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

EXPERIENCE:

- 8 years operational experience in an UG mine.
- Experience working in an UG mine utilizing mechanized mining and long hole open stoping (Transverse and Longitudinal).
- Experience with backfill will be highly regarded.
- High skill level with UG mine planning and design software.

MAIN OR KEY ACCOUNTABILITIES:

1. Training & Skills Transfer

- Provide technical and leadership mentorship to mine planning staff.
- Identify and develop emerging talents within a multi-discipline team.
- Build and lead the mining planning teams and assist in the development of local mining engineers.
- Provide specialist support in key processes and systems to drive the best performance from all team members.
- Analyse and identify key skills & knowledge required by all team members in order to carry out their roles effectively and safely.

2. Technical / Production

- Contribute towards the development of mine planning systems at GGM, as well as the ongoing maintenance of existing systems.
- Create standards / procedures / guidelines for all tasks carried out by the planning department and ensure they are document controlled.
- Maintain and review all existing standards / procedures / guidelines for the planning department.
- Champion the adoption of improved approaches, technologies, and tools
- Work closely with the Corporate Strategic Planning Group to ensure the life-of-mine plan follows the corporate strategic objectives for the business.
- Work cross-functionally with operations and planning, as well as with site and regional leadership teams to develop, implement and continually improve the long-term mine plan.
- Fully understand the operational and technical constraints for the operation, as well as how these relate to the fixed and variable mining costs and their drivers.
- Use highly developed mine design, planning and scheduling skills; in addition to demonstrating a sound knowledge of resource geology, geotechnical engineering, hydrology, and ventilation; and financial analysis in order to support the above.
- Assemble the results of analyses into presentations and reports suitable for supporting decision making by senior managers that may be of substantial importance to the company. Where necessary back up this work in discussions, forums, and reviews, displaying a robust understanding of the work
- Work with the Infrastructure department to ensure that utilities are considered in detail, and are scheduled and costed accordingly (ventilation, water, power, communications etc.).
- Provide input to the Corporate Strategic Planning Group, and help guide the corporate strategies for the operation, ensuring the value of the underground orebody is maximised through operational efficiencies and consideration of innovative equipment, technology, and work methods.
- Ensure the integrated plan aligns with the life-of-mine plan, with respect to achieving the corporate strategic objectives for the business.
- Liaise with the Production team, to ensure that the integrated mine plan follows the objectives of the long-term plan in the 0-24-month (budget) planning horizon.
- Similarly, ensure that any significant changes that are required to be made to the integrated plan are evaluated against the long-term plan and validated prior to execution.

3. Safety & Environment

- Execute AGA Safety practices required for the task.
- Identify, understand, and address safety hazards and risks related to the task.
- Support critical control champions in completing the quarterly evaluations and promoting the program.
- Rectify hazards and potential risks in the immediate environment.
- Participate in incident investigations and provide feedback regarding the agreed corrective actions
- Contribute to the close out of outstanding corrective actions.
- Actively engage in Safety and PSI meetings.
- Determine what could go wrong and what needs to be done to work safely before starting a task and help others to work safely.
- Continually look for new hazards in the workplace and report them to Supervisor.
- Demonstrate work behaviours consistent with the company Safety Vision & Values and work within prescribed boundaries.
- Promptly report all injuries, illnesses, and incidents.
- Suggest ways of improving Safety performance within Mining Technical department.
- Speak up if he/she thinks that the task cannot be done safely and courage to talk to Supervisor he/she thinks of being unable to work at his/her best.
- Establish and maintain processes to ensure that all environmental risks and emerging issues are identified, and mitigation plans to put in place.

4. Cost management & Continuous Improvement

- Support Operational Excellence initiatives, helping to drive value creation within the Mine Planning Department.

- Motivate and inspire planning engineers, creating a culture of continuous improvement.
- Actively look for improvement opportunities and participate in improvement projects.
- Implement and support OE800 initiatives.
- Identify areas for improvement in operational blueprints (systems, processes, procedures & tasks) to ensure adherence to plan, reduce variation and maximize cost effective utilization.
- Interpret data to initiate and drive the operational improvements as required.
- Use cost-benefit thinking to set priorities and identify cost-effective approaches.
- Actively look for ways to manage costs without impacting on planned outcomes using the OE approach.
- Provide support in generating annual mine budget that link into ore reserve calculations.
- Generate innovative solutions, which continuously improve the performance of existing assets, products, services, or processes.

ADDITIONAL REQUIREMENTS:

- Worked in highly mechanized Underground operations.
- High level of competence and experience in a range of mine software applications, including mine and financial cost models. Datamine and EPS essential.
- Broad range of leadership and technical skills relevant to large scale bulk and semi selective underground mining.
- Sound understanding of the mining value and risk drivers in the business unit.
- Experience in mine planning, underground drill, and blast, backfill and underground mine ventilation.
- Proactive work ethic with strong analytical skills.
- Good oral and written communication skills, to effectively convey the implications of business evaluation and decisions.
- Strong technical writing, group presentation and interpersonal skills.

MODE OF APPLICATION:

- Please apply through our recruitment portal by following the link below. Please click the link or type the URL address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names, and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources”, Geita Gold Mining Ltd”. Subject should be “**Specialist – UG Mine Planning**”

Application Link: <https://careers.anglogoldashanti.com/job-invite/23044/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (SuccessFactors).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

APPLICATION DEADLINE:

- Applications should reach the above on or before **19th February 2024** at 5:30 PM
- Only shortlisted candidates will be contacted for interviews.

BEWARE OF CONMEN! GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling +255 28 216 01 40 Ext 1559 (rates apply) or use our whistle-blowing channels by sending an SMS to +27 73 573 8075 (SMS rates apply) or emailing speakupAGA@ethics-line.com or use the internet at www.tip-offs.com